

# Financials

## TRAINING CURRICULUM

Dynamics Resources provides customized training plans to fit your organization.  
Our Certified Trainers travel onsite to deliver hands-on training for your Dynamics Audience.

**MICROSOFT DYNAMICS 365**

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## Training Curriculum

### 1 GENERAL LEDGER I

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- Currency and exchange rate setup
- Periods and fiscal year setup
- Date Intervals
- Reason codes
- Dimensions
- Allocations

### 2 GENERAL LEDGER II

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- Account categories
- Chart of accounts
- Allocation terms
- Journal setup
- Journal controls
- General Ledger parameters
- Create GL journals
- Journal batch processing
- Approval journals
- Periodic journals
- GL transaction reversals
- Inquiries and reports

### 3 SALES TAX SETUP

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- Sales tax overview
- Ledger posting groups
- Sales tax authorities
- Sales tax settlement periods
- Sales tax codes
- Sales tax code
- Sales tax group
- Sales tax jurisdictions
- Create sales tax transactions
- Create sales tax exempt data

### 5 ACCOUNTS PAYABLE

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- Payment schedule
- Terms of payment
- Payment days
- Cash discount
- Payment fee
- Methods of payment
- Vendor Groups
- Accounts Payable posting profiles
- Accounts payable vendors
- Invoice journals
- Invoice register
- Payment journals
- Invoice matching
- Reverse a closed transaction

### 6 ACCOUNTS RECEIVABLE

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- Payment schedule
- Terms of payment
- Payment days
- Cash discount
- Payment fee
- Methods of payment
- Customer groups
- Accounts Receivable posting profiles
- Customer process overview
- Create a free text invoice
- Payment journal
- Edit open transactions
- Reverse settlements
- Reimburse a customer